**Job Description**

**Job Title:**  **GP – Urgent Treatment Centre**

**Based: Various sites across Liverpool**

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| **Job Summary** |
| This service provides essential additional capacity to our local Emergency Departments (EDs). Patients who attend ED with an urgent same day primary care need will be streamed to the Urgent Treatment Centre reducing pressure on the ED departments.  You will use your clinical expertise and professional knowledge to assess and manage patients streamed to the service, managing their urgent care needs, signposting as needed and where possible avoiding ED readmission. |
| **Key Responsibilities** |

* Provide high quality holistic clinical care, using skills and experience in accordance with the GMC’s Good Medical Practice (2024), demonstrating care, compassion, dignity and respect at all times.
* Make independent, professional decisions to address individual patient issues effectively.
* Evaluate and address the urgent healthcare needs of patients presenting with undiagnosed and undefined conditions.
* Prescribe treatments appropriately, adhering to national guidance and the local formulary.
* Making professional, autonomous decisions in relation to presenting problems.
* Work as part of a multidisciplinary team to facilitate the safe and timely referral and/or admission of patients who require same day hospital care, following the principal that it is preferential to refer on to medical/surgical teams, whilst referral to ED should only occur if a medical/surgical referral is less appropriate.
* Maintain accurate and contemporaneous electronic medical records with the PC24 clinical system.
* Perform any other duties as agreed with the Medical Director, Clinical Lead or Head of Service to meet the needs of the service/organisation.

**Personal Specification ycare24.org.uk**

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| Person Specification | | |
| Education & Training | **Essential** | **Desirable** |
| MRCGP qualification (or equivalent) | X |  |
| Full GMC registration and license to practice | X |  |
| On performers list | X |  |
| Skills & Knowledge |  |  |
| Ability to make independent clinical decisions, when necessary and with confidence and accountability. | X |  |
| Flexible approach to meet both service and organisational needs | X |  |
| Effective time and workload management in line with SLAs | X |  |
| Excellent relationship building skills, both internally and externally, demonstrating tact and diplomacy | X |  |
| Ability to translate complex or sensitive information regarding well-being to patients and relatives, showing compassion and respect | X |  |
| Experience |  |  |
| Experience of working in a similar environment |  | X |
| Experience of working in Primary Care | X |  |
| Experience of managing and mitigating clinical risk focusing on quality driven care | X |  |
| Experience in the use of Adastra/EMIS |  | X |
| Ability to work effectively in a fast paced and dynamic environment | X |  |
| Personal Qualities |  |  |
| Strong interpersonal & communications skills demonstrating compassion and respect | X |  |
| Ability to work autonomously and manage own workload effectively | X |  |
| Proactive in evaluating risk and proposing solutions | X |  |
| Demonstrates honesty, integrity and alignment with organisational values | X |  |
| Maintains confidentiality and builds trust with patients and colleagues | X |  |
| Strong networking skills with the ability to engage with key individuals from partnering organisations | X |  |
| Demonstrates adaptability, flexibility, enthusiasm, and commitment to work and patient care | X |  |